



Classroom Mini Grant

Application Guide

FMFCU Foundation is awarding one-time mini grants to selected K-12 teachers. These mini grants are intended to help teachers fund innovative educational experiences for their students that may not otherwise be funded.

Requests for classroom supplies, technology, books, funding for classroom projects or programs will be considered.

ELIGIBILITY

- Eligible schools must be located in Chester, Delaware, Montgomery, New Castle Counties; West Philadelphia, or University City
- Application must be submitted by a teacher in a K-12 setting

SUBMISSION REQUIREMENTS

A complete application must be submitted prior to the deadline of November 30, 2025 at 11:59 PM EST. Applications are only accepted online through the official online submission form. Mailed or hand-delivered applications will not be considered.

SUBMISSION CRITERIA

Prepare a short narrative description of your project, including budgeting.

- Qualified funding requests must be between the amounts of \$200-\$500
- Requested amount must fully fund items requested
- Project completion must take place during the 2025-2026 academic year
- Requested funds can be used through remote, in person or hybrid learning
- Requests should be for specific items or resources needed to engage students and facilitate learning
- Submission must show how FMFCU Foundation's support will directly impact the students' education

The following requests are not eligible:

- Requests from schools outside areas we serve (as noted above)
- Requests for fundraising or sponsorship

- Funding for staffing or staff professional development/training
- Funding for incentives or rewards
- Funding for capital improvements to school buildings or grounds
- Funding for field trips

SELECTION PROCESS

A selection committee through FMFCU Foundation will review submissions. Funding decisions will be based on:

- Amount requested
- Purpose of funds
- Educational impact
- Reach
- Engagement and achievement potential
- Need
- Location within our service area

Recipients will be awarded based on perceived merit of the request as indicated by the criteria and funded up to a maximum of \$500.

GRANT RECIPIENT EXPECTATIONS

Grant recipients will be expected to provide the following information within 30 days the completion of the project, program, or event:

- Proof of purchase for supplies and resources restricted to those items outlined in the application
- A brief descriptive report was outlining how the grant was used and reports from students who benefited from the grant
- Materials and information for publicity such as information regarding the outcome of the project, photos, testimonials, and quotes from participants